



ISPO Certification Process

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Thank you!

Port of Cork Pilots and ISPO IUG.



Barriers to Certification

Often organisations are put off by the requirement to not only have a documented system, but also by the fact that this will be independently verified by a third party.

Whether the standard is voluntary or not, neither of these should be a deterrent to becoming an ISPO certified pilot organisation.

Certified Systems are Normal

Many of you will be familiar with the requirements of the ISM Code – which is a mandatory standard and has been the norm in the marine industry since entry into force in July 1998.

But the ISM Code didn't REALLY break new ground. It didn't REALLY ask for anything new. All it required, was that the working practices, that were centuries old, were documented.

All the Code asked for were documented procedures, and records to provide the evidence that we do what we say, we say what we do. ISPO is no different.

ISPO Standard

The ISPO is a voluntary standard dedicated to pilots and pilot organizations and assessed by an independent classification society.

The standard recognises best practice for pilots and pilot organizations, improving safety and quality. Providing self-regulation and transparency in pilotage standards to all port related stakeholders.

The standard allows room for customised procedures dedicated for use in pilot organizations around the world, as pilotage differs from port to port.

Why Certify?

As marine pilots, we are in one of the oldest working professions whose origins date back to the 6th century BC with working practices passed down and perfected over two and a half millennia.

Obtaining ISPO certification is a relatively straight forward process.

Why not.....?

Steps to Certification

Let's break down the certification process and see how straight forward the process is. The process basically consists of 7 basic steps.

Step 1

Identify procedures required by ISPO and align with existing procedures and working practices and highlight any gaps or omissions.

Step 2

Once the gaps are filled, turn what you have into a documented management system.

Step 3

Familiarise all personnel involved with the documented procedures and the requirements for compliance with the management system.

Step 4

Contact your Classification Society for certification services. They will then provide a proposal for services, and if agreed, assign qualified auditor.

Step 5

Classification Society Auditor conducts the first phase of the Initial verification, called Document Review or Stage 1 audit.

Step 6

The Pilot Organisation puts the system into operation for a minimum of 3 months and conducts both an internal audit and management review of the Management System

Step 7

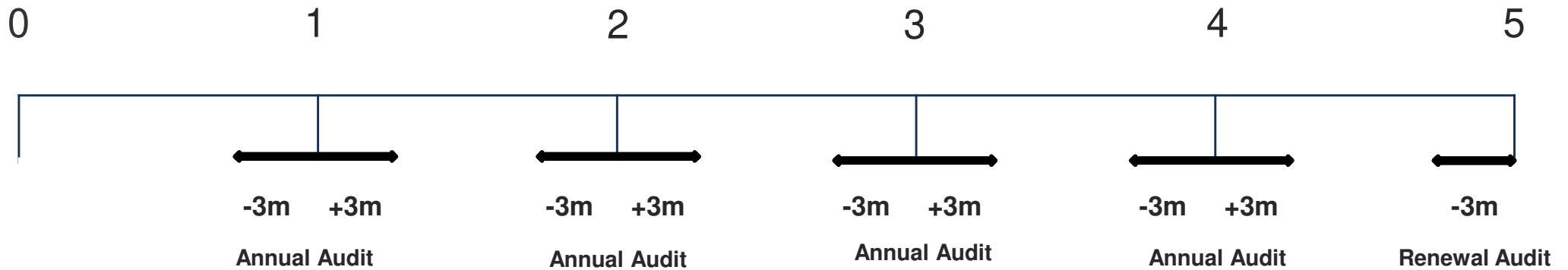
Classification Society Auditor conducts the second phase of the Initial verification, called the Implementation Audit or Stage 2 Audit.

If successful, you will be issued with ISPO certification valid for five (5) years.

Ongoing Compliance

Once you have your ISPO Certificate, annual verification is required to demonstrate that the management system remains effectively implemented.

Audit Windows



Any Questions?

Thank you all for your time, and attention



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